



## Outstanding / Exemplary Chapter Award

## Instructions

**Due by February 1<sup>st</sup>**

To be returned to: Idaho FCCLA  
650 W. State St. Suite 324  
Boise, ID 83702

FCCLA@cte.idaho.gov

The Idaho Association of Family, Career and Community Leaders of America presents Outstanding/Exemplary Chapter awards to those chapters that plan and conduct well-balanced programs of work. This award provides opportunity for chapters, through self-evaluation, to receive recognition and to highlight their chapter's success. Chapters achieving 75 to 99 points will be awarded an "Outstanding Chapter" certificate, and chapters achieving or exceeding 100 points will be awarded an "Exemplary Chapter" Certificate. Chapters may also purchase a Chapter Award plaque and receive annual award tabs to display in the classroom.

For purposes of this recognition program, the chapter year shall run from March 1 to February 28, thus encompassing portions of two school years (example: March 1, 202X to Feb 28, 202X). **Awards will be presented only to those chapters that register for and participate in State Leadership Conference (SLC).**

Outstanding FCCLA chapters are those which plan balanced programs of work that include the following areas:

- ❖ MEMBERSHIP RECRUITMENT
- ❖ CHAPTER ACTIVITIES
- ❖ STATE AND NATIONAL ACTIVITIES
- ❖ CHAPTER PUBLICITY
- ❖ EXCEPTIONAL ACCOMPLISHMENTS

### **IMPORTANT NOTE:**

- No additional materials such as photos, news articles, or project descriptions should be attached.

To apply for Outstanding or Exemplary Chapter recognition, chapters are to complete the checklist provided in this packet and **return it by email on before March 1<sup>st</sup>**. Checklists received after this date will not be considered for recognition. The checklist is to be emailed in PDF format to the Idaho FCCLA State Office: [fccla@cte.idaho.gov](mailto:fccla@cte.idaho.gov).

**Chapters should record points in each section and calculate the total number of points earned.**

Recognition will be assigned as follows according to the points earned on the checklist:

75-99 points.....Outstanding Chapter  
100 points and above ..... Exemplary Chapter



## Outstanding/Exemplary Chapter Award

## Application

The following information must be completed and inserted as a title page at the front of your application packet. **Please TYPE or PRINT CLEARLY**

Chapter Name \_\_\_\_\_ Chapter # \_\_\_\_\_

School \_\_\_\_\_

Address – Street or P.O. Box \_\_\_\_\_ City \_\_\_\_\_ ST/Zip \_\_\_\_\_

School Phone \_\_\_\_\_ School Email \_\_\_\_\_ Adviser(s) \_\_\_\_\_

### Checklist of Chapter Accomplishments

- ❖ Check those accomplishments which were completed between February 1 of the previous school year and January 31 of the current school year.
- ❖ Award the indicated points in the “Points Earned” column on the checklist. Total the earned points in the space indicated at the end of the application.

**❖ Do not mail additional materials such as photos, news articles, flyers, etc.**

Point Value	Accomplishments	✓ if <u>Yes</u>	Points Earned
<b>Membership Accomplishments</b>			
<b>3</b>	Affiliated chapter by <u>November 1</u> as verified on affiliation form (Must be an affiliated chapter to qualify for the award; points are earned for early affiliation indicating members received a full year's benefit for dues.)	<input type="checkbox"/>	
<b>1-3</b>	Planned and implemented a membership promotion campaign (list): 1. _____ 2. _____ 3. _____	<input type="checkbox"/>	
<b>2</b>	Have Alumni & Associate member (name) _____	<input type="checkbox"/>	
<b>2</b>	Membership recruitment strategies targeted diversity (e.g., male students, cultural and ethnic minorities, special needs students, etc.) 1. _____ 2. _____ 3. _____	<input type="checkbox"/>	
<b>2</b>	Increased chapter membership by 2% or more from previous year: Last year's affiliation total: _____ This year's affiliation total: _____	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			

page 2 of 7

Point Value	Accomplishments	✓ if Yes	Points Earned
<b>Chapter Operations Accomplishments</b>			
<b>1 to 6</b>	Held regular chapter meetings ( <i>in FCS classes or activity periods</i> ) <i>Earn 1 point per held meeting, up to a maximum of 6 points</i>	<input type="checkbox"/>	
<b>2</b>	Meetings were conducted using parliamentary procedure	<input type="checkbox"/>	
<b>2</b>	Used the official FCCLA 'Opening Ceremony' at each meeting	<input type="checkbox"/>	
<b>2</b>	Used the official FCCLA 'Closing Ceremony' at each meeting	<input type="checkbox"/>	
<b>2</b>	Held leadership training for new officers	<input type="checkbox"/>	
<b>2</b>	Held Program of Work planning session	<input type="checkbox"/>	
<b>1 to 3</b>	Provided special service or participated in school-wide activities ( <i>Example: Homecoming, Open House, PTA meetings, etc.</i> ) <i>Earn 1 point per event up to a maximum of 3 points. Please list:</i> 1. _____ 2. _____ 3. _____	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			
<b>District Involvement Accomplishments</b>			
<b>5</b>	District Fall Conf. Attendance – Adviser and up to 10 members	<input type="checkbox"/>	
<b>2</b>	More than 10 members attended District Fall Conference	<input type="checkbox"/>	
<b>2-6</b>	District officers—2 points per officer; maximum 6pts	<input type="checkbox"/>	
<b>1-10</b>	District STAR Events—1 point per registered; maximum 10 pts	<input type="checkbox"/>	
<b>2-6</b>	District Workshop presenter—2 points per presentation; 6 pts max	<input type="checkbox"/>	
<b>2-6</b>	District Planning Meetings—2 points per meeting; maximum 6 pts	<input type="checkbox"/>	
<b>2-4</b>	Chapter member serving as District Officer helped carry out District Meeting at SLC at the previous year's State Conference <i>Earn 2 points per officer up to a maximum of 4pts</i> Name: _____ District: _____ Name: _____ District: _____	<input type="checkbox"/>	
<b>2-6</b>	District Activities — Other ( <i>e.g., District banquet, Leadership Event, etc.</i> ) 2 points per activity; maximum 6points 1. _____ 2. _____ 3. _____	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			

Point Value	Accomplishments	✓ if <u>Yes</u>	Points Earned
<b>State and National Involvement Accomplishments</b>			
<b>5</b>	Chapter adviser and up to four members attended the previous State Leadership Conference	<input type="checkbox"/>	
<b>2</b>	5 to 10 members attended the previous State Leadership Conference <i>(points are in addition to those earned above)</i>	<input type="checkbox"/>	
<b>2</b>	More than 10 members attended the previous State Leadership Conference <i>(points are in addition to those earned in the two lines above)</i>	<input type="checkbox"/>	
<b>5</b>	Chapter members and/or advisers attended a National Fall Leadership Conference in the current school year. <i>Location and number attended:</i>	<input type="checkbox"/>	
<b>1–5</b>	Chapter member participated in Competitive Event at National Fall Leadership Conference. <i>(e.g., Culinary Knife Skills, Culinary Food Art, Impromptu Speaking)</i> Earn 1 point per competitor, up to maximum of 5 points. Member/Event: _____ Member/Event: _____ Member/Event: _____ <i>(List additional Members/Events below if necessary)</i>	<input type="checkbox"/>	
<b>1–3</b>	Chapter member participated in an Online STAR Event <i>(e.g., Chapter Website, Digital Stories for Change, Instructional Video Design)</i> . Earn 1 point per competitor, up to maximum of 3 points. Member/Event: _____ <i>(List additional Members/Events below if necessary)</i>	<input type="checkbox"/>	
<b>5</b>	Chapter members and/or advisers attended the National Leadership Conference this past summer	<input type="checkbox"/>	
<b>3</b>	Chapter members participated in <u>state-sponsored</u> specialty training <i>(e.g., Leadership, BASIC, CALS Days, Hunger Summit)</i> Training Attended: _____	<input type="checkbox"/>	
<b>2</b>	Chapter member(s) participated in FCCLA Day at the State Fair:	<input type="checkbox"/>	
<b>3</b>	Chapter member or adviser completed SLC Workshop Proposal and carried out workshop at previous year's SLC Member/Workshop Title: _____	<input type="checkbox"/>	
<b>1</b>	Chapter member or adviser completed SLC Roundtable Proposal and carried out roundtable at previous year's SLC Member/Roundtable: _____	<input type="checkbox"/>	
<b>1–10</b>	Chapter members registered to participate in the upcoming State STAR Events <i>(Earn 1 point per registered up to maximum of 10 points)</i>	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			

Point Value	Accomplishments	✓ if <u>Yes</u>	Points Earned																																
<b>FCCLA Program Accomplishments</b>																																			
<b>1–4</b>	Implemented projects in the following FCCLA National Programs: <i>(Earn 1 pt per program; 1 add'l pt if project(s) planned in FACS class as intra-curricular activity; 2 additional pts if national award application was submitted)</i>																																		
	<table border="1"> <thead> <tr> <th>Program</th><th>1 pt for participation</th><th>1 pt for intra-curricular</th><th>2 pts for award app</th></tr> </thead> <tbody> <tr> <td>Career Connection</td><td></td><td></td><td></td></tr> <tr> <td>Community Service</td><td></td><td></td><td></td></tr> <tr> <td>FACTS</td><td></td><td></td><td></td></tr> <tr> <td>Families First</td><td></td><td></td><td></td></tr> <tr> <td>Power of One</td><td></td><td></td><td></td></tr> <tr> <td>Stand Up</td><td></td><td></td><td></td></tr> <tr> <td>Student Body</td><td></td><td></td><td></td></tr> </tbody> </table>	Program	1 pt for participation	1 pt for intra-curricular	2 pts for award app	Career Connection				Community Service				FACTS				Families First				Power of One				Stand Up				Student Body					
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<b>2</b>	Chapter submitted 2 National Program Applications in the ABOVE categories. <i>(Applications must be in separate categories)</i>																																		
<b>3</b>	Chapter submitted <u>3 or more</u> National Program Applications in the ABOVE categories. <i>(Applications must be in separate categories)</i>																																		
<b>1–5</b>	Chapter members completed the Power of One FCCLA National Program. Online submission completed by March 1 deadline. <i>Earn 1 pt per program completed, up to 5 points maximum.</i>																																		
<b>This Section TOTAL POINTS EARNED</b>																																			
<b>Public Relations Accomplishments</b>																																			
<b>3</b>	Carried out activities highlighting National FCCLA Week. Please list: 1. _____ 2. _____ 3. _____																																		
<b>2</b>	Submitted an article to the FCCLA magazine, Teen Times – Blog National. Title: _____																																		
<b>1–3</b>	Articles published in local or school newspapers, magazines, or publications (other than Teen Times) <i>1 pt per article up to a max of 3 pts</i> 1. _____ 2. _____ 3. _____																																		
<b>1–3</b>	Informed community of chapter activities using other forms of media <i>(billboards, radio/TV announcements, school/chapter web sites, social networks, etc.)</i> <i>Earn 1 pt per activity up to a max of 3 pts. Please list:</i> 1. _____ 2. _____ 3. _____																																		
<b>2</b>	Emailed copies of news articles and other PR activities to the State Vice President of Public Relations (see Idaho Site for contact email.)																																		

<b>3</b>	Gave a presentation on FCCLA to school board or civic organization. List: 1. _____ 2. _____ 3. _____	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			

Point Value	Accomplishments	✓ if <u>Yes</u>	Points Earned
<b>Exceptional Accomplishments</b>			
<b>5</b>	A member is currently serving as a state or national FCCLA officer	<input type="checkbox"/>	
<b>3</b>	A member is a current state or national officer candidate	<input type="checkbox"/>	
<b>3</b>	A member applied to the Japanese Exchange Program	<input type="checkbox"/>	
<b>3</b>	Adviser is currently serving on the Idaho FCCLA Board of Directors	<input type="checkbox"/>	
<b>3</b>	Member or adviser is currently serving on a state or national committee. List: 1. _____ 2. _____	<input type="checkbox"/>	
<b>2</b>	Member or adviser are serving as a workshop presenter at State, National, or Fall Leadership Conference. List: 1. _____ 2. _____	<input type="checkbox"/>	
<b>3</b>	Adviser Recognition in the past year ( <i>e.g., Adviser Mentor, Inspirational Adviser, Master Adviser, New Professional, Outstanding Adviser, Spirit of Advising</i> ). List:	<input type="checkbox"/>	
<b>This Section TOTAL POINTS EARNED</b>			

Chapters should record points from each section and calculate the grand total

Program	Points Earned
Membership Accomplishments	
Chapter Operations Accomplishments	
District Involvement Accomplishments	
State & National Involvement Accomplishments	
FCCLA Program Accomplishments	
Public Relations Accomplishments	
Exceptional Accomplishments	
<b>TOTAL POINTS Earned on Checklist</b>	

Recognition will be assigned as follows:

75 – 99 points ..... Outstanding Chapter

100 points and above ..... Exemplary Chapter

**SIGNATURES OF VERIFICATION (Please sign electronically or print, sign, and submit the application by email)**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Chapter President

\_\_\_\_\_  
State Adviser

\_\_\_\_\_  
Chapter Adviser

Email this application to the Idaho FCCLA State Office: [FCCLA@cte.idaho.gov](mailto:FCCLA@cte.idaho.gov)

**Due by February 1<sup>st</sup>**

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*page 7 of 7*