



Outstanding & Exemplary Chapter Award

Chapter Tracking & Planning Worksheet

The Outstanding and Exemplary Chapter awards recognize Idaho FCCLA chapters that plan and execute a well-balanced Program of Work. Through this self-evaluation process, chapters can track their achievements and highlight overall success across Membership Recruitment, Chapter Operations, and District, State, & National Involvement.

- **Recognition Thresholds:** Chapters earning 75 to 99 points will be recognized as an "Outstanding Chapter," while chapters achieving 100 points or more will earn the "Exemplary Chapter" designation. All final calculated scores are subject to review and verification by the state adviser upon official digital submission.
- **Timeline:** The chapter year runs from the beginning of one State Leadership Conference to the beginning of the next, encompassing portions of two consecutive school years. Awards are strictly reserved for chapters that officially register for and participate in the annual State Leadership Conference (SLC).
- **Purpose of this Worksheet:** This tracking form is designed for local chapter planning and ongoing documentation. Adding student names or brief explanations that meet the different criteria throughout the year will make it easier for the chapter adviser to enter final records into the official digital form prior to the submission deadline. Please note that final digital entries received after the established deadline will not be counted.

CHAPTER MEMBERSHIP		
POINT VALUE	CRITERIA	POINTS EARNED
2	Affiliated chapter by November 1 st .	
2	Increased chapter membership by 2% or more from previous year. Last year's affiliation total: This year's affiliation total:	
1-3	Implemented membership campaign(s) to recruit new members. <i>1 point per campaign; maximum of 3 points.</i> 1. 2. 3.	
CHAPTER MEMBERSHIP SUBTOTAL		/7
CHAPTER OPERATIONS		
POINT VALUE	CRITERIA	POINTS EARNED
1-8	Held regular chapter meetings. <i>1 point per meeting; maximum of 8 points.</i> 1. 2. 3. 4. 5. 6. 7. 8.	

2	Meetings were conducted using Parliamentary Procedure.	
2	Used the official FCCLA Opening Ceremony at each meeting.	
2	Used the official FCCLA Closing Ceremony at each meeting.	
3	Chapter Officers developed and implemented an annual Program of Work.	
1-5	Held Chapter Officer training/meetings. <i>1 point per meeting; maximum of 5 points.</i> 1. 2. 3. 4. 5.	
1-3	Participated in School-Wide activities. (Homecoming, Spirit Week, etc.) <i>1 point per activity; maximum of 3 points.</i> 1. 2. 3.	
1-3	Carried out activities during National FCCLA week. <i>1 point per activity; maximum of 3 points.</i> 1. 2. 3.	
1-3	Published an article about your chapter in a local or school publication. <i>1 point per publication; maximum of 3 points.</i> 1. 2. 3.	
1-10	Posted chapter's activities, service projects, or student accomplishments on chapter social media. <i>1 point per post; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
1-3	Gave a presentation to outside groups, such as the school board, local civic organizations, or feeder programs, to advocate for FCCLA and FCS. <i>1 point per presentation; maximum of 3 points.</i> 1. 2. 3.	
CHAPTER OPERATIONS SUBTOTAL		/44

DISTRICT INVOLVEMENT

POINT VALUE	CRITERIA	POINTS EARNED
1-10	District Fall Conference Attendance. <i>1 point per member; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
2	More than 10 members attended District Fall Conference.	
2-4	District Officer(s) from your chapter. <i>2 points per officer; maximum of 4 points.</i> 1. 2.	
2-6	Workshop(s) presented at the district level by adviser/member(s) from your chapter. <i>2 points per workshop; maximum of 6 points.</i> 1. 2. 3.	
1-10	STAR Events Competitors from your chapter. <i>1 point per competitor; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
2	More than 10 members competed in STAR Events.	
1-8	Adviser, chapter member, or chapter recruited volunteer who assisted with evaluating competitive events at District STAR Events Competition. <i>1 point per evaluator; maximum of 8 points.</i> 1. 2. 3. 4. 5.	

	6.	
	7.	
	8.	

DISTRICT INVOLVEMENT SUBTOTAL		/42
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STATE INVOLVEMENT		
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POINT VALUE	CRITERIA	POINTS EARNED
3	Adviser and Chapter member(s) attended BASIC this year.	
1-10	Previous State Leadership Conference Attendance. <i>1 point per member; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
2	More than 10 members attended the previous State Leadership Conference.	
3-6	State Officer(s) from your chapter. <i>3 points per officer; maximum of 6 points.</i> 1. 2.	
2-6	Workshop(s) presented at the state level by adviser/member(s) from your chapter. <i>2 points per workshop; maximum of 6 points.</i> 1. 2. 3.	
1-10	Idaho Event Competitors from your chapter. <i>1 point per competitor; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
2	More than 10 members competed in Idaho Events at the previous State Leadership Conference.	

1-8	Adviser, chapter member, or chapter recruited volunteer who assisted with evaluating competitive events at State STAR Events Competition. <i>1 point per evaluator; maximum of 8 points.</i> 1. 2. 3. 4. 5. 6. 7. 8.	
3	Chapter member(s) participated in the SAY YES to FCS signing event at the previous State Leadership Conference	
3	Adviser is currently serving on the Idaho FCCLA Board of Directors	
3	Member or Adviser is currently serving on a FCCLA district, state, or national committee.	
STATE INVOLVEMENT SUBTOTAL		/56

NATIONAL INVOLVEMENT

POINT VALUE	CRITERIA	POINTS EARNED
1-10	National Leadership Conference Attendance. <i>1 point per competitor; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
2	More than 10 members attended the National Leadership Conference.	
1-10	Chapter members competed in an Online STAR Event, Skill Demonstration Event or Challenge Test at National Leadership Conference. <i>1 point per competitor; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	

2	Chapter member(s) participated in Fashion Show at National Leadership Conference.	
2	STAR Events competitor(s) finished in the "Top 10" at National Leadership Conference.	
2-14	Chapter Implemented FCCLA National Program(s)--2 points per program. <input type="checkbox"/> Career Connection <input type="checkbox"/> Community Service <input type="checkbox"/> FACTS <input type="checkbox"/> Families First <input type="checkbox"/> Financial Fitness <input type="checkbox"/> Stand Up <input type="checkbox"/> Student Body	
1-10	Chapter member(s) completed Power of One. <i>1 point per participant; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
3	Chapter member(s) attended National Fall Leadership Institute	
3	Chapter member(s) attended Capital Leadership	
3	Chapter adviser(s) attended Chapter Adviser Summit	
3	Chapter member participated in Japanese Exchange	
1-10	Chapter member(s) participated in FCCLA@theTable and tagged National FCCLA in their post about it. <i>1 point per participant; maximum of 10 points.</i> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	
NATIONAL INVOLVEMENT SUBTOTAL		/72
Program of Work Total		/221