Idaho FCCLA

BOARD OF DIRECTORS MEETING

Thursday, September 29, 2022

2:30-5:00pm

Location: Idaho State Capitol Building, Boise, Idaho

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| Board Members present: * Nancy Lancaster, Board Chair, Alumni Representative
* Jaime Mileski, Chair-Elect, Alternative School Representative
* Lori Chavez, Past-Chair, FCS Ed BYUI
* Molly Miller, District 1 Representative
* Jessica Skollinsberg, District 3 Representative
* Lyndsey Anderson, District 4 Representative
* Shantel Tavoian, District 5 Rep, IFCS Representative
* Jessica Wahlen, Board Secretary District 6 Representative
* Dr Shelley McGuire, FCS Ed U of I
* Natasha Campbell, Junior High Representative
* Paola Aguilar, Industry Representative
* Liberty McGuire, State President
* Elizabeth Danielson, VP of Finance/Development
* Brooke Scoville, Adviser to State President
* Theresa Golis, State Adviser
* Teresa Danielson, CTSO Manager
 | Board Members Absent:* Kara Herndon, District 2 Rep
* Kathee Tift, IDAFCS Rep
* Dr. Brenda Jacobsen, FCS Ed ISU
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The meeting was called to order at 2:30 pm by Board Chair, Nancy Lancaster.

**Approval of Minutes:**

**MOTION:** Lori Chavez made a motion to approve the minutes from the previous meetings. Natasha Campbell provided the second. All agreed.

**Introduction of New Board Members:**

Kara Herndon will serve as the District 2 Representative and Paola Aguilar as the Industry Representative.

**Good of the Order:**

Each board member shared 2 successes and 1 challenge from the past year.

**Board Training:**

Nancy Lancaster shared the Board Code of Ethics and a video clip explaining the process for making and seconding motions.

**Finance Report:**

Teresa Danielson presented the financial report.

**MOTION:** Shantel Tavoian moved to accept the financial report. Liberty McGuire provided the second.

 All agreed.

**Unfinished Business:**

**Emergency Meeting Clause:**

Lyndsey Anderson moved to table this discussion until the bylaws committee report. Shantel

provided the second.

**Red Blazers report:**

Teresa Danielson explained that she inventoried the red jackets currently at the state office and

determined that approximately 17 of the jackets were new and could be sold for $65 each. 21

jackets will remain at the state office to be used for the rental program.

**CEAT (Competitive Events Advisory Team)**

Lyndsey Anderson moved to table this discussion until the competitive events committee report. Shantel provided the second.

**Recap of past meeting or events:**

Elizabeth Danielson reported on BASIC at Idaho Falls and Twin Falls. There was great chapter participation at the Idaho Falls BASIC and chapters were able to learn leadership skills, collaborate, and plan for chapter events. There were less attendees at the Twin Falls BASIC but they had a lot of energy and the outcome was positive. Lori Chavez commented that her students enjoyed BASIC and that it was well planned and executed.

**Committee Reports**

**Adviser Investment:**

Advisers need support and encouragement. It would be helpful if there was a platform for advisers to use to collaborate with each other (Band, Group Me, Remind). It was suggested to utilize social media for adviser shout outs/recognition and to inform students of the awards they can nominate their advisers for.

**Bylaws:**

 **MOTION:** Elizabeth Danielson moved to add to the State Leadership Conference ballot Article 6 Section

4 F. If an urgent matter arises between board meetings that requires a decision of the board the Board chair may seek approval of a resolution by email or other electronic means of voting. At least 48 hours shall be provided from the time the proposed resolution is sent for the electronic vote to be cast. Votes conducted by email or other electronic means shall require a quorum and majority. Jessica Wahlen provided the second.

Discussion included questions about what an “urgent matter” would be. This bylaw change needs to be brought before the membership and if it passes a description of “urgent matter” can be added to the Policies and Procedures.

Motion carries. Teresa Danielson abstained.

**MOTION:** Elizabeth Danielson moved to add to the State Leadership Conference ballot a change to

Article 6 Section 2A adding 14. Collegiate Representative. This position will be a one-year term. Shantel Tavoian provided the second. Motion carries. Teresa Danielson abstained.

 **MOTION:** Elizabeth Danielson moved to accept the policies and procedures document as written.

 Natasha Campbell provided the second.

 Jessica Wahlen explained that the new policies and procedures document was compiled from

 20 years of board minutes as well as the previous policy and procedures manual. The dates in

 parenthesis show the year that the board passed the policy. The bylaws committee reviewed

 the document prior to the meeting. All board members were given access to the document.

 Motion carries.

**Collegiate:**

Teresa Danielson will help facilitate meetings in Nov, Jan, & April between the three Universities and a collegiate CEC (Collegiate Executive Council) will be formed.

 **MOTION:** Elizabeth Danielson moved to form a committee to determine the feasibility of adding a

 Postsecondary Officer to the State Executive Council. Lyndsey Anderson provided the

 second. Motion carries. Teresa Danielson abstained.

Teresa Danielson, Liberty McGuire, Jessica Skollingsberg, and Nancy Lancaster volunteered to serve on the committee.

**Competitive Events:**

The Competitive Events committee recommends that the Competitive Events Advisory team (CEAT) become a committee that supports a paid Competitive Events coordinator. The members of the CEAT may have specific roles (Baking and Pastry lead consultant, culinary lead consultant, IDAHO Events lead consultant, etc.) to support the competitive events coordinator.

**MOTION:** Liberty McGuire moved to create a paid Competitive Events Coordinator position in the

amount of $2,500, with a supporting committee (CEAT). Lyndsey Anderson provided the

 second.

Discussion included asking where the money would come from to cover the cost of this type of

position. It was suggested that a portion of the competitive event fees could be used to help cover the

costs. In addition, it was suggested that the reserves in the checking account could be utilized. Shelley McGuire also indicated that the University of Idaho sponsorship could be used to help support this position. Board members expressed that it is unrealistic to expect that the CTSO manager could run the conference and the competitive events and it is also unrealistic to expect a competitive events coordinator to be unpaid.

 Motion carries. Teresa Danielson and Jessica Wahlen abstained.

**Long Range Planning:**

**MOTION:** Paola Aguilar moved to create a committee for industry partnerships, that would include the

industry representative, alumni representative, State Executive Council president, and Vice

 President of Development. Lori Chavez provided the second.

 Discussion included the importance of developing relationships with industry partners. It was

 recommended that each board member send the new sponsorship packet to three potential industry

 partners.

 Motion carries.

**Next Board Meeting:**

The board discussed the next meeting to be held at State Leadership Conference. It was suggested that a Zoom meeting be held on March 15th at 7 pm to help prepare for SLC. This would help reduce the amount of time needed for the board meeting at SLC when board members need to be with their students.

Next Board of Directors Meeting: March 15th at 7 pm

**MOTION:** Elizabeth Danielson motioned to adjourn the meeting at 4:34. Paola Aguilar provided the

 second. Motion carries.